

INVITATION TO BID

SPECIFICATIONS & INSTRUCTIONS FOR:

HOMEWOOD-FLOSSMOOR PARK DISTRICT

2019 Ford Explorer XLT (Silver)
or
2019 Chevrolet Traverse AWD LT (Silver)

BID OPENING ON: Wednesday, December 5, 2018

TIME: 10:00 a.m.

LOCATION OF BID OPENING:

**HOMEWOOD-FLOSSMOOR PARK DISTRICT ADMINISTRATION CENTER
3301 FLOSSMOOR RD.
FLOSSMOOR, IL 60422**

Any questions please contact:

**Doug Boehm
708/957-0280
dboehm@hfparks.com**

INVITATION TO BID

2019 Ford Explorer XLT (Silver)
or
2019 Chevrolet Traverse AWD LT (Silver)

Homewood-Flossmoor Park District
3301 Flossmoor Rd.
Flossmoor, IL 60422

Date: November 15, 2018

The Homewood-Flossmoor Park District is seeking bids for the purchase of a new 2019 Ford Explorer XLT (Silver) or a new 2019 Chevrolet Traverse AWD LT (Silver) with standard manufacturer's warranty.

INSTRUCTIONS TO BIDDERS:

1. DEFINITIONS

The Homewood-Flossmoor Park District and Owners are one and the same. The Owner's representative, Doug Boehm, can be contacted at the Homewood-Flossmoor Park District by phone or email: 708-957-0280 or dboehm@hfparks.com.

2. INTERPRETATIONS

All questions about the bid documents need to be submitted in writing to the Homewood-Flossmoor Park District and shall be received on or before 10:00 a.m. on December 5, 2018. Submit questions via e-mail to Doug Boehm, dboehm@hfparks.com or via mail at 3301 Flossmoor Rd., Flossmoor, IL 60422.

Changes arising out of questions regarding interpretations, clarifications, or correction to the bid documents will be made by addendum. Bidders should not rely on any oral interpretation, clarification or correction made by the Owner, or authorized representative.

3. SUBMISSION OF BIDS

Bidder shall use the proposal form provided, which shall be filled out completely in ink, and in duplicate, and returned in a sealed opaque envelope marked "SEALED BID: HOMEWOOD-FLOSSMOOR PARK DISTRICT – 2019 Ford Explorer XLT (Silver) or 2019 Chevrolet Traverse AWD LT (Silver)", the name of the bidder, date and time of opening, and address it to the Homewood-Flossmoor Park District, 3301 Flossmoor Road, Flossmoor, Illinois, 60422, Attention: Doug Boehm.

Bids shall be received on or before 10:00 a.m. December 5, 2018, at which time the bids will be opened and publicly read out loud. The Board of Park Commissioners reserves the right to reject any and all bids and waive any technicalities or irregularities in the bids or bidding process.

4. MODIFICATION OR WITHDRAWL OF BIDS

No bid may be modified, withdrawn, or cancelled by the bidder during the 45 day period following the time and date for the receipt of bids, and the bidder so agrees to this by submitting a bid. Prior to the date designated for the receipt of bids, bids submitted early may be modified or withdrawn only by the notice of the Owner and must be done at the place designated for the receipt of bids, and must be completed by the time designated for the receipt of bids.

5. ILLINOIS CRIMINAL CODE

All bidders shall submit a certificate as required by the Illinois Criminal Code, 720 ILCS 5/33E, *et seq.*

6. PAYMENT AND DELIVERY

The Owner shall provide its standard purchase order to the successful bidder. Delivery of the vehicle shall be made by January 31, 2019. Payment shall be made upon delivery of the vehicle(s), the associated documents and components, and a proper bill of sale.

**FORM OF PROPOSAL
Homewood-Flossmoor Park District**

Model: **New 2019 Ford Explorer XLT (Silver)** \$ _____
Powertrain: 3.5L Ti-VCT V6 w/Intelligent 4WD
Packages: 201A
Trailer Tow Package – Class 3

or

Model: **New 2019 Chevrolet Traverse AWD LT (Silver)** \$ _____
Powertrain: 3.6L SIDI VVT V6 w/ AWD
Package: (V92) Trailering Equipment

Please attach a listing of included Standard Features for the vehicle

The Homewood-Flossmoor Park District is tax exempt, identification number E9998-0142-06

FORM OF PROPOSAL

Homewood-Flossmoor Park District

2019 Ford Explorer XLT (Silver)
or
2019 Chevrolet Traverse AWD LT (Silver)

Date: _____

To: Doug Boehm
Superintendent of Parks & Planning
Homewood-Flossmoor Park District
3301 Flossmoor Road
Flossmoor, IL 60422

Re: 2019 Ford Explorer XLT (Silver)
or
2019 Chevrolet Traverse AWD LT (Silver)

Client: Homewood-Flossmoor Park District

Dear Sir:
Having fully examined the Invitation to Bid and the Specifications for the above referenced project, the undersigned hereby submits the following proposal in accordance with said documents.

Name of Company: _____

Address: _____

(Telephone) _____ (Fax) _____

E-Mail _____

Contact Person _____

Dated this _____ day of _____, 20_____

Signature _____

CERTIFICATION BY CONTRACTOR
PURSUANT TO ARTICLE 33E PUBLIC CONTRACTS
OF THE ILLINOIS "CRIMINAL CODE", AS AMENDED

RE: HOMEWOOD-FLOSSMOOR PARK DISTRICT
2019 Ford Explorer XLT (Silver)
or
2019 Chevrolet Traverse AWD LT (Silver)

_____, the undersigned Contractor hereby certifies that said Contractor is not barred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3 or 33E-4 of Article 33E PUBLIC CONTRACTS of the Illinois "Criminal Code", (720 ILCS 5/33E-1 *et seq.*), as amended.

Witness ____ Hand(s) and Seal _____ this ____ day of _____, 20____.

If an individual, sign and give address.

Signature

Address: _____

If a partnership, sign all individual names and give address of each partner.

Partnership Name: _____

Address: _____

Names and Addresses of Individual Partners:

If a corporation, officer(s) duly authorized should sign, attach corporate seal.

Corporate Name

Address

By: _____

Title: _____

By: _____

Title: _____

By: _____

Title: _____

ATTEST:

CORPORATE SEAL