

**INVITATION TO BID**

**SPECIFICATIONS & INSTRUCTIONS FOR:**

**HOMEWOOD-FLOSSMOOR PARK DISTRICT**

H-F Racquet & Fitness Club  
Ten Indoor Tennis Courts LED Lighting Project

**BID OPENING ON: Friday, May 10, 2019**

**TIME: 10:00 a.m.**

**LOCATION OF BID OPENING:**

**HOMEWOOD-FLOSSMOOR PARK DISTRICT ADMINISTRATION CENTER  
3301 FLOSSMOOR RD.  
FLOSSMOOR, IL 60422**

**Any questions please contact:**

**Eileen Rohrer  
(708) 799-1323  
erohrer@hfparks.com**

## INVITATION TO BID

**The Homewood-Flossmoor Park District is seeking bids for 92 INDIRECT light fixtures which qualify for the ComEd Energy Efficiency Incentive program for the H-F Racquet & Fitness Club, 2920 W. 183<sup>rd</sup> St. Homewood, IL (“Club”).**

The Club will host a walk through for any interested vendors on Thursday, May 2, 2019 at 10:00 am. Interested parties will be shown our indoor courts and may ask questions of management. Any questions regarding this Invitation to Bid should be directed to Eileen Rohrer by email at [erohrer@hfparks.com](mailto:erohrer@hfparks.com). Answers will be provided via email to all vendors who have received BID packets.

### INSTRUCTIONS TO BIDDERS:

#### 1. DEFINITIONS

The Homewood-Flossmoor Park District and Owners are the same. The Owner’s representative, Eileen Rohrer, can be contacted at the Homewood-Flossmoor Park District by phone or email: 708-799-1323 or [erohrer@hfparks.com](mailto:erohrer@hfparks.com).

#### 2. INTERPRETATIONS

**All questions about the bid documents must be submitted in writing to the Homewood-Flossmoor Park District and shall be received on or before 10:00 a.m. on May 8, 2019.**

Submit questions via e-mail to Eileen Rohrer, [erohrer@hfparks.com](mailto:erohrer@hfparks.com) or via mail at 3301 Flossmoor Rd., Flossmoor, IL 60422.

Changes arising out of questions regarding interpretations, clarifications, or correction to the bid documents will be made by addendum. Bidders should not rely on any oral interpretation, clarification or correction made by the Owner, or authorized representative.

#### 3. SUBMISSION OF BIDS

Bidder shall use the proposal form provided, which shall be filled out completely in ink, and in duplicate, and returned in a sealed opaque envelope marked “SEALED BID: HOMEWOOD-FLOSSMOOR PARK DISTRICT–H-F RACQUET & FITNESS CLUB INDOOR TENNIS COURTS LED LIGHTING PROJECT, along with the name of the bidder, date and time of opening, and addressed to the Homewood-Flossmoor Park District, 3301 Flossmoor Road, Flossmoor, Illinois, 60422, Attention: Eileen Rohrer.

**Bids shall be received on or before 10:00 a.m. May 10, 2019**, at which time the bids will be opened and publicly read aloud.

The Board of Park Commissioners reserves the right to reject any and all bids and waive any technicalities or irregularities in the bids or bidding process.

#### 4. MODIFICATION OR WITHDRAWAL OF BIDS

No bid may be modified, withdrawn, or cancelled by the bidder during the 45 day period following the time and date for the receipt of bids, and the bidder so agrees to this by submitting a bid. Prior to the date designated for the receipt of bids, bids submitted early may be modified or withdrawn only by written notice to the Owner at the place designated for the receipt of bids, and such notice must be received by the time designated for the receipt of bids.

#### 5. ILLINOIS CRIMINAL CODE

All bidders shall submit a certificate as required by the Illinois Criminal Code, 720 ILCS 5/33E, *et seq.*

#### 6. PAYMENT AND DELIVERY

The Owner shall provide its standard purchase order to the successful bidder. Delivery of the tennis court lights shall be made no later than June 19, 2019. Payment shall be made upon delivery of the light fixtures, the associated documents and components, warranty documentation, and a proper bill of sale.

#### **BID PRODUCT SPECIFICATIONS:**

- 92 INDIRECT light fixtures qualifying for ComEd Energy Efficiency Incentive program
- Universal voltage, including 277V
- From 385 up to 405 watts per fixture
- Lumens per watt, 116 and up
- Minimum of 4,100,000 total lumens total
- 10 ft power supply cable line (white color, gauge 12, 3 wires) per fixture must be included
- 10 year warranty on fixtures
- Light fixture must be DLC certified
- Fixture outside dimensions up to 30" x 49" x 12", color white
- All mounting hardware (adjustable aircraft cables, from 6' to 10' or solid rod), must be included
- Light fixture must be designed for sports facility use
- All other costs (shipping, handling...) must be included
- Due to the wide variety of products available, alternate proposals (including assembled multiple LED units as a fixture) will also be considered
- Bidders must identify the fixture that they would provide, submit a specification sheet of the fixture, and submit a photometric layout of the facility with new fixtures

#### **ALTERNATE BID PRODUCT:**

- Programmable wireless Light Control System with remote access for the LED fixtures proposed. Include the specs on the system presented
- Corresponding software, training or manuals, warranty, etc.

**BID PRICING SHEET**

**Homewood-Flossmoor Park District**

**Bid**

**H-F Racquet & Fitness Club / 92 Indirect Tennis Court Lights**

Total Cost as outlined      \$ \_\_\_\_\_

**Alternate Bid**

**H-F Racquet & Fitness Club/92 Indirect Tennis Court Lights with remote access  
Programmable wireless Light Control System with remote access**

Total cost as outlined      \$ \_\_\_\_\_

NAME: \_\_\_\_\_  
(Signature)

NAME: \_\_\_\_\_  
(Print name)

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_

STATE: \_\_\_\_\_      ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

DATE: \_\_\_\_\_

CERTIFICATION BY CONTRACTOR  
PURSUANT TO ARTICLE 33E PUBLIC CONTRACTS  
OF THE ILLINOIS "CRIMINAL CODE", AS AMENDED

RE: HOMEWOOD-FLOSSMOOR PARK DISTRICT  
92 INDIRECT light fixtures which qualify for the ComEd Energy Efficiency Incentive  
program

\_\_\_\_\_, the undersigned Contractor hereby  
certifies that said Contractor is not barred from contracting with any unit of state or local  
government as a result of a violation of either Section 33E-3 or 33E-4 of Article 33E PUBLIC  
CONTRACTS of the Illinois "Criminal Code", (720 ILCS 5/33E-1 *et seq.*), as amended.

Witness \_\_\_\_ Hand(s) and Seal \_\_\_\_\_ this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

If an individual, sign and give address.

\_\_\_\_\_  
Signature

Address: \_\_\_\_\_

If a partnership, sign all individual names and give address of each partner.

Partnership Name: \_\_\_\_\_

Address: \_\_\_\_\_

Names and Addresses of Individual Partners:

\_\_\_\_\_  
\_\_\_\_\_

If a corporation, officer(s) duly authorized should sign, attach corporate seal.

\_\_\_\_\_  
Corporate Name Address

By: \_\_\_\_\_ Title: \_\_\_\_\_

By: \_\_\_\_\_ Title: \_\_\_\_\_

By: \_\_\_\_\_ Title: \_\_\_\_\_

ATTEST:

\_\_\_\_\_

CORPORATE SEAL

**Homewood-Flossmoor Park District**  
**92 INDIRECT light fixtures which qualify for the ComEd Energy Efficiency Incentive program**

**Bid Form**

**Date:** \_\_\_\_\_

**To:** Board of Park Commissioners  
Homewood-Flossmoor Park District  
3301 Flossmoor Road  
Flossmoor, IL 60422

**Re:** **92 INDIRECT light fixtures which qualify for the ComEd Energy Efficiency Incentive program**

**General:** The undersigned, having carefully examined the Bidding Documents, all data made available, and having become fully informed as to all existent conditions and limitations, hereby propose to perform everything required to be performed, and to provide all equipment as called for, in conjunction with:

Homewood-Flossmoor Park District  
92 INDIRECT light fixtures which qualify for the ComEd Energy Efficiency Incentive program

In accordance with the Bidding Documents as prepared including Addenda numbers: \_\_\_\_\_, Issued thereto as follows:

Vendor/Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Contact Person \_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Signature \_\_\_\_\_