



HOMEWOOD-FLOSSMOOR PARK DISTRICT
Regular Meeting of the Board of Park Commissioners

Goldberg Administration Center
3301 Flossmoor Rd., Flossmoor, IL 60422

Minutes of July 18, 2023

The Regular Meeting of the Board of Park Commissioners was called to order at 7:00 pm by President Bachus. Commissioners Coderre, Dennison, Johnson and Ojode were present. Also present were Executive Director Doug Boehm, Superintendent of Finance & Administration Karen Garrity, Superintendent of Recreation Mike Gianatasio, Superintendent of Parks & Planning Patrick McAneney, Marketing Manager Bob Birgel, Coyote Run Manager & Pro Tom Denklau, Racquet & Fitness Club Manager Michelle Artis, Irons Oaks Manager Cheryl Vargo, Irwin Center Manager Oralethea Davenport, *H-F Chronicle* Reporter Marilyn Thomas and Secretary Anne Brabec.

CHANGE IN AGENDA – None

COMMENTS FROM VISITORS – Executive Director Boehm introduced Patrick McAneney, Superintendent of Parks & Planning.

CONSENT AGENDA

a. Approval of Minutes - June 6, 2023 and June 20, 2023

b. Policy & Procedures Update

A report from the Executive Director recommending the Board of Park Commissioners consider a motion to approve the updates to the Policy and Procedures Manual, Section 4, General Administration, 4.4 Safety Policy as presented.

c. Personnel Policy Updates

A report from the Human Resources Manager recommending the Board of Park Commissioners consider a motion to approve the updates to Personnel Policy Section 5: Park District Property & Facilities, 5.1 Travel & Vehicle Use and Personnel Policy Section 6: Employee Conduct, 6.2 Proper Dress & Appearance as presented.

Commissioner Johnson moved to approve the consent agenda as presented. Commissioner Ojode seconded the motion. Roll call vote with Ayes: Coderre, Dennison, Johnson, Ojode and Bachus. Nays: none. Motion approved.

APPROVAL OF CLAIMS

Commissioners had no comments or questions.

Commissioner Dennison moved to approve the claims list in the amount of \$508,484.12. Commissioner Coderre seconded the motion. Roll call vote with Ayes: Coderre, Dennison, Johnson, Ojode and Bachus. Nays: none. Motion approved.

PRESENTATION AND COMMENTS ON FINANCIAL REPORTS FOR THE PERIOD ENDING June 30, 2023

Commissioner Bachus acknowledged the record month recorded at Coyote Run.

COMMUNICATIONS – Board & Administrator – July 2023

DIRECTOR'S REPORT AND COMMISSIONERS' COMMENTS

Commissioners acknowledged Executive Director Boehm on his first Director's Report.

Executive Director Boehm

- Lions Club Pool had its second audit and again received five stars; congratulations to Supervisor Carlson and her team.
- The Business Department discovered that vendor checks have again been whitewashed. They are working with the bank and have added a third layer to the positive pay system to hopefully help deter further fraud.
- Recognized the management team and staff for their support and patience during the executive director transition process.

Commissioner Ojode

- Welcome to Patrick; excited to have you here.
- So good to see so many different types of camps and other summer options for the kids in our community.
- Was great to participate for the first time in Homewood's July 4 parade.
- Wondered if surveys are being conducted; Manager Birgel answered that surveys will be distributed as summer activities wind down.
- Would love to see more testimonials to help spread the word about programs and activities.

Commissioner Coderre

- The five-star rating at Lions Club Pool was excellent.
- Ran into a woman who just moved here from Florida and recognized her from the PRIDE Starry Nights Concert; it was great to hear her say such positive things about the park district.
- Went to IAPD Bootcamp with Director Boehm and had her Open Meetings Act certificate for her file.

Commissioner Dennison

- It was such a positive feeling to read about all of the successful, well-attended programs. We've given our community such a wide variety of great programs this summer.
- Patrick, welcome.
- Really enjoys Executive Director Boehm's Friday message and that more staff are contributing to the *Updates & Information* Directors Report.

Commissioner Johnson

- Already welcomed Patrick at Starry Nights but glad to do so again tonight.
- Also appreciates the Friday messages.
- Nice to see the spruce-up work being done at Park Place.
- Wondered if Executive Director Boehm has met with School District 233 as he has with 153 and 161; Boehm answered that meeting is still being scheduled.
- Expressed that the Board also appreciates the staff's patience during the director transition. He knows that change can be challenging but is thrilled for the opportunity ahead and it seems like there's already strong energy.

Commissioner Bachus

- Transitions are always a pain for everyone involved, so thank you. Onward and upward and we're super excited about the road ahead.
- Also appreciates that work is being done at Park Place in preparation for the Veteran's Memorial.
- Sorry he wasn't able to be part of the July 4 festivities, but it was good to see from afar what was happening in Homewood and Flossmoor.

- One more time to Patrick, welcome.

Marilyn Thomas asked if the ice arena items on the claims list would be the last for that project; Superintendent Garrity answered there will be one more large item, the air conditioning unit, that was budgeted as part of the original project but delivery was delayed.

EXECUTIVE SESSION

At 7:16 pm, Commissioner Johnson moved to enter in the Executive Session for the purpose of purpose of 2(c)(21) discussion of minutes of prior meetings lawfully closed under the Open Meetings Act, for the purpose of review, approval or release of such minutes. Commissioner Dennison seconded the motion. Roll call vote with Ayes: Coderre, Dennison, Johnson, Ojode and Bachus. Nays: none. Motion approved.

Meeting reconvened at 7:30 pm.

NEW BUSINESS

a. Approval and Reclassification of Executive Session Minutes

Commissioner Coderre moved to approve and declassify the executive session minutes of January 17, 2023. Commissioner Dennison seconded the motion. Roll call vote with Ayes: Coderre, Dennison, Johnson, Ojode and Bachus. Nays: none. Motion approved.

Commissioner Johnson moved to approve and that the need for confidentiality exists for the executive session minutes of March 21, 2023; March 26, 2023; March 28, 2023; April 10, 2023; April 13, 2023; and April 18, 2023. Commissioner Ojode seconded the motion. Roll call vote with Ayes: Coderre, Dennison, Johnson, Ojode and Bachus. Nays: none. Motion approved.

Commissioner Dennison moved to declassify the executive session minutes of March 4, 2006; May 5, 2020; December 6, 2022 and December 20, 2022. Commissioner Coderre seconded the motion. Roll call vote with Ayes: Coderre, Dennison, Johnson, Ojode and Bachus. Nays: none. Motion approved.

Commissioner Johnson moved that the need for confidentiality still exists to all or part of the minutes for July 17, 2012; May 17, 2016; July 5, 2016, July 19, 2016, November 19, 2019; December 3, 2019 and January 21, 2020. Commissioner Ojode seconded the motion. Roll call vote with Ayes: Coderre, Dennison, Johnson, Ojode and Bachus. Nays: none. Motion approved.

ADJOURNMENT

Commissioner Johnson moved to adjourn the meeting at 7:33 p.m. On a voice vote, the motion was approved.

Respectfully Submitted,

Doug Boehm

Doug Boehm, Secretary