



**HOMEWOOD-FLOSSMOOR PARK DISTRICT**  
Regular Meeting of the Board of Park Commissioners

Goldberg Administration Center  
3301 Flossmoor Road, Flossmoor, IL 60422

May 21, 2024 – 7:00 p.m.

**AGENDA**

1. ROLL CALL
2. CHANGE IN AGENDA
3. COMMENTS FROM VISITORS (Visitors are asked to sign the Guest List)
4. BUSINESS OF THE 2023-2024 BOARD\*
5. CALL TO ORDER OF THE 2024-2025 BOARD\*
6. ELECTION OF BOARD OFFICERS\*  
It is recommended the Board of Park Commissioners consider a motion to approve the election of a President and a Vice President of the Homewood-Flossmoor Park District Board of Park Commissioners for 2024-2025.
7. COMMITTEE APPOINTMENTS\*  
It is recommended the Board of Park Commissioners consider a motion to approve the Board Committee appointments for 2024-2025 as decided.
8. CONSENT AGENDA (Items may be removed from the Consent Agenda at the request of any Board member)
  - a. Approval of Minutes\* - April 2, 2024 and April 1, 2024
  - b. Resolution #665\*  
A resolution authorizing the forming of a Committee on Local Government Efficiency ("Efficiency Committee") pursuant to 50 ILCS 70/1 *et seq.*
  - c. Resolution #666\*  
A resolution authorizing the Treasurer to pay wages and salaries of employees during fiscal year 2024-2025 and to make payment to the IMRF.
  - d. Resolution #667\*  
A resolution authorizing the Treasurer to authorize necessary petty cash funds for the combined corporate and operating funds of the District for the fiscal year 2024-2025.
  - e. Fiscal 2024-25 Core Values & Goals\*  
A report from the Executive Director recommending the Board of Park Commissioners consider motion to approve the 2024-25 Core Values and Goals for the Park District as presented.

f. Job Description Updates\*

A report from the Human Resources Manager recommending the Board of Park Commissioners consider a motion to approve the job description revisions as presented.

g. New Job Description\*

A report from the Human Resources Manager recommending the Board of Park Commissioners consider a motion to approve the new full-time Sponsorship & Social Media Coordinator job description as presented.

h. Ice Arena Exterior Entry Door Replacement\*

A report from the Superintendent of Recreation recommending the Board of Park Commissioners consider a motion to approve the proposal from Goldy Locks, Inc. to replace the Ice Arena exterior entry doors in the amount of \$39,605.97.

i. RFC Used Equipment\*

A report from the Manager of the H-F Racquet & Fitness Club recommending the Board of Park Commissioners consider a motion to approve the purchase of 15 pre-owned LifeFitness selectorized weight machines and one Life Fitness recumbent bike from PURE Fitness Innovations in Peoria, Illinois in an amount not to exceed \$30,000.

j. Ice Arena Advertising\*

A report from the Executive Director recommending the Board of Park Commissioners consider a motion to approve the proposal from ESPN Chicago for radio advertising for the Homewood-Flossmoor Ice Arena in the amount of \$12,600.

9. NEW BUSINESS

a. Public Hearing on the 2024-2025 Budget

b. Budget and Appropriation Ordinance #770\*

A report from the Superintendent of Finance & Administration recommending the Board of Park Commissioners consider a motion to approve Ordinance #770, an ordinance adopting combined annual budget and appropriating such sums of money as may be deemed necessary to defray all expenses and liabilities of the Homewood-Flossmoor Park District for the fiscal year beginning May 1, 2024 and ending April 30, 2025 and specifying the objects and purposes for which said appropriations are made and the amount appropriated for each object or purpose.

c. Beer and Wine Garden Proposal\*

A report from the Executive Director providing information regarding the proposal from You Matter 2 for a Beer and Wine Garden at the Juneteenth Celebration on June 15, 2024.

d. Approval of Appointments\*

A report from the Executive Director recommending the Board of Park Commissioners consider a motion to approve the appointment of the Executive Director, Board Secretary, Board Treasurer, SSSRA Board Member, ADA Coordinator, FOIA Officers, OMA Officers, Attorney, Auditor, Financial Advisor and Newspaper of Record as presented.

e. Highlands Park Courts\*

A report from the Executive Director recommending the Board of Park Commissioners consider a motion to approve the proposal from Wight & Company for professional services for the Highlands Park courts in the amount of \$38,000.

10. APPROVAL OF CLAIMS

a. CLAIMS LIST TOTAL \$500,018.53

Significant Items: Flooring America, Irwin Center, \$10,470.00  
Goldy Locks – Ice Arena replacement doors, \$17,743.20  
Callaway Pro Shop, Coyote Run, \$14,458.65

11. PRESENTATION AND COMMENTS ON FINANCIAL REPORTS FOR THE PERIOD ENDING April 30, 2024\*

12. DIRECTOR'S REPORT\* AND COMMISSIONERS' COMMENTS: Discussion and questions regarding Park District operations.

13. ADJOURNMENT

- Next Committee Meeting: June 4, 2024 – 6:00 p.m.
- Next Board Meeting: June 18, 2024 – 7:00 p.m.

\* Indicates report sent

Mission Statement of the Homewood-Flossmoor Park District

*To enhance the quality of life through diverse recreational opportunities, facilities and parks while caring for the environment.*

Any inquiries regarding this Agenda may be made by calling (708) 957-0300.

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Mike Gianatasio, the Park District's ADA Compliance Officer, at the Goldberg Administrative Center, 3301 Flossmoor Road, by mail to 3301 Flossmoor Road, Flossmoor, Illinois 60422, by phone at (708) 957-0300, Monday through Friday 8:00 am - 4:00 pm or by email [mgianatasio@hfparks.com](mailto:mgianatasio@hfparks.com) at least 12 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days' advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.