



HOMEWOOD-FLOSSMOOR PARK DISTRICT
Regular Meeting of the Board of Park Commissioners

Goldberg Administration Center
3301 Flossmoor Rd., Flossmoor, IL 60422

Minutes of May 21, 2024

The Regular Meeting of the Board of Park Commissioners was called to order at 7:01 pm by President Bachus. Commissioners Coderre, Johnson, Ojode and Bachus were present. Also present were Executive Director Doug Boehm, Superintendent of Parks & Planning Patrick McAneney, Coyote Run Golf Course Manager Tom Denklau, Ice Arena Manager Lyndsay Freeman, Irons Oaks Manager Cheryl Vargo, Irwin Center Manager Oralethea Davenport, Racquet & Fitness Club Manager Michelle Artis, Marketing & Public Relations Manager Bob Birgel, Treasurer Steve Ojode, Visitors Destiny Watson and another representative from You Matter 2 and Secretary Anne Brabec. Commissioner Dennison was absent.

CHANGE IN AGENDA – None

President Bachus recognized that HPFD DEI shirts were being worn in honor of World Day for Cultural Diversity and that he loves the momentum of the district's DEI initiative under the leadership of Manager Oralethea Davenport. He also recognized Executive Director Boehm for putting together a 117-page Board packet!

COMMENTS FROM VISITORS – President Bachus welcomed Visitor Destiny Watson and asked if she had any comments not pertaining to the You Matter 2 New Business item later on the agenda. She did not.

BUSINESS OF THE 2023-2024 BOARD

President Bachus declared the business of the 2023-2024 complete.

CALL TO ORDER OF THE 2024-2025 BOARD

Board Secretary Boehm declared the first meeting of the 2024-2025 Business of the Board called to order. Executive Secretary Brabec called the roll, with Commissioners Coderre, Johnson, Ojode and Bachus present. Commissioner Dennison was absent.

ELECTION OF BOARD OFFICERS

Executive Director Boehm indicated that ballots were prepared from input received from the commissioners, with Commissioner Bachus running for the position of President and Commissioner Ojode for Vice President. Commissioners were invited to write in a name if desired.

Ballots were tallied with Brent Bachus winning the vote as President and Linda Ojode as Vice President. Commissioner Johnson moved to approve the election of Commissioner Bachus as President and Commissioner Ojode as Vice President for 2024 – 2025 and to include the ballots in the meeting minutes. Commissioner Coderre seconded the motion. Roll call vote with Ayes: Coderre, Johnson, Ojode and Bachus. Nays: none. Motion approved.

Ballots were cast as follows:

Commissioner Bachus:	Brent Bachus for President and Linda Ojode for Vice President
Commissioner Coderre:	Brent Bachus for President and Linda Ojode for Vice President
Commissioner Johnson:	Brent Bachus for President and Linda Ojode for Vice President
Commissioner Ojode:	Brent Bachus for President and Linda Ojode for Vice President

COMMITTEE APPOINTMENTS

Commissioners decided upon their committee appointments for 2024-2025:

Recreation	Linda Ojode and Brent Bachus
Racquet & Fitness Club	Angie Coderre and Debbie Dennison
Ice Arena	Linda Ojode and Brent Bachus
Irons Oaks	Steve Johnson and Debbie Dennison
Golf	Angie Coderre and Steve Johnson

Commissioner Ojode moved to approve the Board Committee Appointments for 2024 – 2025 as decided. Commissioner Coderre seconded the motion. Roll call vote with Ayes: Coderre, Johnson, Ojode and Bachus. Nays: none. Motion approved.

CONSENT AGENDA

- a. Approval of Minutes - April 2, 2024 and April 1, 2024
- b. Resolution #665
A resolution authorizing the forming of a Committee on Local Government Efficiency (“Efficiency Committee”) pursuant to 50 ILCS 70/1 *et seq.*
- c. Resolution #666
A resolution authorizing the Treasurer to pay wages and salaries of employees during fiscal year 2024-2025 and to make payment to the IMRF.
- d. Resolution #667
A resolution authorizing the Treasurer to authorize necessary petty cash funds for the combined corporate and operating funds of the District for the fiscal year 2024-2025.
- e. Fiscal 2024-25 Core Values & Goals
A report from the Executive Director recommending the Board of Park Commissioners consider motion to approve the 2024-25 Core Values and Goals for the Park District as presented.
- f. Job Description Updates
A report from the Human Resources Manager recommending the Board of Park Commissioners consider a motion to approve the job description revisions as presented.
- g. New Job Description
A report from the Human Resources Manager recommending the Board of Park Commissioners consider a motion to approve the new full-time Sponsorship & Social Media Coordinator job description as presented.
- h. Ice Arena Exterior Entry Door Replacement
A report from the Superintendent of Recreation recommending the Board of Park Commissioners consider a motion to approve the proposal from Goldy Locks, Inc. to replace the Ice Arena exterior entry doors in the amount of \$39,605.97.
- i. RFC Used Equipment
A report from the Manager of the H-F Racquet & Fitness Club recommending the Board of Park Commissioners consider a motion to approve the purchase of 15 pre-owned LifeFitness selectorized weight machines and one Life Fitness recumbent bike from PURE Fitness Innovations in Peoria, Illinois in an amount not to exceed \$30,000.

j. Ice Arena Advertising

A report from the Executive Director recommending the Board of Park Commissioners consider a motion to approve the proposal from ESPN Chicago for radio advertising for the Homewood-Flossmoor Ice Arena in the amount of \$12,600.

Commissioner Johnson asked if anything changed in the updated Ice Arena advertising proposal; Executive Director Boehm indicated prime-time offerings were reduced but the number of hits remains at 204.

Commissioner Bachus acknowledged that Human Resources Manager Kelly Rose included “providing outstanding customer service to our internal and external guests” in the updates to all job descriptions, which is an excellent addition.

Commissioner Coderre moved to approve the consent agenda as presented. Commissioner Johnson seconded the motion. Roll call vote with Ayes: Coderre, Johnson, Ojode and Bachus. Nays: none. Motion approved.

NEW BUSINESS

a. Public Hearing on the 2024-2025 Budget

At 7:13 pm, President Bachus called to order the public hearing on the 2024-2025 budget. There were no comments from the public.

Commissioner Coderre moved to close the public hearing at 7:14 pm. Commissioner Ojode seconded the motion. Roll call vote with Ayes: Coderre, Johnson, Ojode and Bachus. Nays: None. Motion approved.

b. Budget and Appropriation Ordinance #770

Director Boehm reviewed the budget process and indicated there were no significant changes from the preliminary budget. Commissioners had no questions.

Commissioner Ojode moved to approve Ordinance #770, an ordinance adopting combined annual budget and appropriating such sums of money as may be deemed necessary to defray all expenses and liabilities of the Homewood-Flossmoor Park District for the fiscal year beginning May 1, 2024 and ending April 30, 2025 and specifying the objects and purposes for which said appropriations are made and the amount appropriated for each object or purpose. Commissioner Johnson seconded the motion. Roll call vote with Ayes: Coderre, Johnson, Ojode and Bachus. Nays: None. Motion approved.

c. Beer and Wine Garden Proposal

Executive Director Boehm indicated You Matter 2 had submitted a proposal requesting the addition of a Beer and Wine Garden at their Juneteenth Celebration. The garden would be placed near food vendors in the Ice Arena parking lot and cannot be located in the H-F High School lot due to state law. PDRMA was consulted and provided an Agreement to Use Park District Property for Special Events, which includes the need for an alcohol permit from the Village of Flossmoor and a Certificate of Insurance.

Commissioner Bachus invited You Matter 2 Founder and CEO Destiny Watson to comment; she explained that You Matter 2 is a non-profit organization in the community providing after school programming for middle and high school students as well as special events. This is the fourth year of their annual Juneteenth Festival, and the organization is always looking for additional sources of revenue and sponsors, which would be helped with the addition of a beer and wine garden.

Commissioners asked questions regarding security and requested the park district be included as a supporter of the event. Also requested was that alcohol sales begin at 12:00 Noon, an hour after the event begins, and end at 5:00 pm, an hour and a half before the close of the festival, which was agreeable to Ms. Watson.

Commissioner Ojode moved to approve the proposal from You Matter 2 for a Beer and Wine Garden at the

Juneteenth Celebration on June 15, 2024 pending meeting the criteria outlined by PDRMA and the reduced window of 12 – 5 pm for alcohol sales. Commissioner Coderre seconded the motion. Roll call vote with Ayes: Coderre, Johnson, Ojode and Bachus. Nays: None. Motion approved.

d. Approval of Appointments

Commissioner Bachus reviewed the appointments for each indicated position:

Executive Director	Doug Boehm
Board Secretary	Executive Director
Board Treasurer	Steve Ojode
SSSRA Board Member	Superintendent of Recreation
ADA Coordinator	Superintendent of Recreation
FOIA Officers	Executive Director, Superintendent of Finance & Administration, Executive Secretary
OMA Officers	Executive Director, Executive Secretary
Attorney	Robbins Schwartz
Auditor	Lauterbach and Amen, LLP
Financial Advisor	Speer Financial Inc.
Newspaper of Record	Chicago Sun-Times

Commissioner Johnson moved to approve the appointment of the Executive Director, Board Secretary, Board Treasurer, SSSRA Board Member, ADA Coordinator, FOIA Officers, OMA Officers, Attorney, Auditor, Financial Advisor and Newspaper of Record as presented. Commissioner Coderre seconded the motion. Roll call vote with Ayes: Coderre, Johnson, Ojode and Bachus. Nays: None. Motion approved.

e. Highlands Park Courts

Executive Director Boehm explained that if the sale of Heather Hill Park goes through, the park district would need to hire a company to oversee the installation from start to finish of one tennis court and two pickleball courts at Highlands Park. Wight & Company submitted an agreeable proposal for this work. The Village of Flossmoor will be revisiting their plan to buy the property at their Board meeting on June 3, so an agreement with Wight would be contingent on that outcome.

Commissioner Ojode moved to approve the proposal from Wight & Company for professional services for the Highlands Park courts in the amount of \$38,000 contingent on the sale of the property to the Village of Flossmoor. Commissioner Coderre seconded the motion. Roll call vote with Ayes: Coderre, Johnson, Ojode and Bachus. Nays: None. Motion approved.

APPROVAL OF CLAIMS

Commissioner Coderre moved to approve the claims list in the amount of \$500,018.53. Commissioner Ojode seconded the motion. Roll call vote with Ayes: Dennison, Johnson, Ojode and Bachus. Nays: none. Motion approved.

PRESENTATION AND COMMENTS ON FINANCIAL REPORTS FOR THE PERIOD ENDING April 30, 2024

Commissioners had no comments.

DIRECTOR’S REPORT AND COMMISSIONERS’ COMMENTS

Executive Director Boehm

- Superintendent McAneney and his team already have the pool filled, which is earlier than ever before. There are zero problems and the pool has already passed inspection.
- There are some issues at the Splash Pad that are being looked into.
- The parks are absolutely packed, which is requiring a lot of garbage pickup. Mowing is constant and Parks staff are keeping up with it the best they can.

- Golf and Wiley's continue to be crazy. From the outside, you wouldn't know they are down one person, and internally, they are hanging in there.
- Marketing is doing a second round of interviews for the sponsorship position.
- RFC had an increase of 50 memberships last week.
- Ice classes have incredible numbers for both the spring and summer sessions.
- Rec staff are going full speed ahead getting ready for all of the camps, with staff trainings in progress.
- Will be off Wednesday and Thursday and Cheryl Vargo will be in charge.

Commissioner Coderre

- Asked for an update on the theft at the Coyote Run Pro Shop. Manager Denklauf indicated the police know the suspects, however say they are "out of their jurisdiction." The police alluded to a bigger picture and are still working on the case.
- This is her favorite time of the year at the park district, because nothing is better than seeing the start of summer camps and opening of the pool.
- Her daughter tried out the new zip line at Heritage Park and she has a cute video of her chanting "zip line park."
- Thank you to Mike G for his extra work this summer after being dealt a tough hand once again.

Commissioner Ojode

- Thank you to all the staff; we couldn't be more proud of what everyone is doing to keep the park district going. Her older kids don't have the same interest in the parks as does Commissioner Coderre's daughter, but she hears very good things from neighbors.

Commissioner Johnson

- Loves the employee park tour program; great idea.
- Likes seeing the momentum at the Ice Arena with Ladybugs and Sandburg continuing into summertime.
- Inquired about the aerator at Dolphin Lake; Superintendent McAneney indicated that with the pool such a high priority, it has just not yet been installed but will be as soon as possible.

Commissioner Bachus

- Thinks it is awesome that the park district is investing its money and getting return on some dollars.
- Had someone complain about the grass at the west side of Coyote Run; Superintendent McAneney confirmed that is Village of Flossmoor property so their responsibility to cut.
- Also excited for the openings of the splash pad and pool.
- Congrats to Supervisors Devin Frenndreis and Dyana Metheny; loves that staff are interested in roles in organizations related to the park district. It's a lift for the whole park district when our people get involved in leadership roles.
- The 8th tee looks terrific!
- Super proud to sit here at the start of the new Board year and tell you all how much we appreciate all of the amazing work you're doing. Thank you.

ADJOURNMENT

Commissioner Johnson moved to adjourn the meeting at 7:45 p.m. Commissioner Ojode seconded the motion. On a voice vote, the motion was approved.

Respectfully Submitted,



Douglas P. Boehm, Secretary

