



**HOMEWOOD-FLOSSMOOR PARK DISTRICT**  
Regular Meeting of the Board of Park Commissioners

Goldberg Administration Center  
3301 Flossmoor Rd., Flossmoor, IL 60422

**Minutes of June 18, 2024**

The Regular Meeting of the Board of Park Commissioners was called to order at 7:00 pm by President Bachus. Commissioners Coderre, Dennison, Johnson, Ojode and Bachus were present. Also present were Executive Director Doug Boehm, Superintendent of Parks & Planning Patrick McAneney, Superintendent of Finance & Administration Karen Garrity, Superintendent of Recreation Mike Gianatasio, Human Resources Manager Kelly Rose, Coyote Run Golf Course Manager Tom Denklaue, Ice Arena Manager Lyndsay Freeman, Irons Oaks Manager Cheryl Vargo, Racquet & Fitness Club Manager Michelle Artis, Marketing & Public Relations Manager Bob Birgel, Coyote Run Grounds Worker Duncan Moss, Sponsorship & Social Media Coordinator Christine Banks, Recreation Supervisor Ve'Lari Dorsey, RFC Racquet Sports Supervisor Jack Barton and his daughter and Secretary Anne Brabec.

**CHANGE IN AGENDA** – None

**COMMENTS FROM VISITORS** – Executive Director Boehm invited supervisors to introduce their new full-time employees; Sponsorship & Social Media Coordinator Christine Banks, Coyote Run Grounds Worker Duncan Moss, RFC Racquet Sports Supervisor Jack Barton and Recreation Supervisor Ve'Lari Dorsey. Commissioners welcomed them to the park district.

**CONSENT AGENDA**

a. Approval of Minutes – May 7, 2024 and May 21, 2024

b. Crisis Management Plan

A recommendation to the Board of Park Commissioners to consider a motion to approve the updated Crisis Management Plan as presented.

Commissioner Ojode moved to approve the consent agenda as presented. Commissioner Johnson seconded the motion. Roll call vote with Ayes: Coderre, Dennison, Johnson, Ojode and Bachus. Nays: none. Motion approved.

**OLD BUSINESS**

a. Credit Card Service Charge

Executive Director Boehm indicated this report comes after several committee meeting discussions regarding credit card service fees. Since preparing the recommendation, it was learned that Toast requires a 30-day notice to implement the addition of the service fee due to rules imposed by the card companies, so if approved, the charge would become effective August 1, 2024 and not July 1.

Commissioner Dennison moved to approve a credit card service charge of 3% for purchases paid by card at Wiley's Grill effective August 1, 2024. Commissioner Coderre seconded the motion. Roll call vote with Ayes: Coderre, Dennison, Johnson, Ojode and Bachus. Nays: none. Motion approved.

**NEW BUSINESS**

a. Master Plan

Executive Director Boehm reviewed that three companies responded to the RFC for the Master Plan and made a presentation to the management team. Upland Design was chosen for the project. They offered a few extras specifically designed for our needs and other park districts that had used them for their master

plan were happy with the results. While the fee is more than was budgeted, with it being a very aggressive year for capital purchases, some of those could be reduced to help with the extra funds. The much needed Master Plan would then be done properly and provide the park district with a valuable tool for the next 10 years. Commissioners emphasized the importance of having all of the community affiliate groups be part of the process of developing the plan as well as having concrete steps to be followed through the years.

Commissioner Coderre moved to approve the hiring of Upland Design Ltd in the amount of \$190,385 to complete the full phase Master Plan for the Homewood-Flossmoor Park District. Commissioner Johnson seconded the motion. Roll call vote with Ayes: Coderre, Dennison, Johnson, Ojode and Bachus. Nays: none. Motion approved.

#### **APPROVAL OF CLAIMS**

Commissioner Dennison moved to approve the claims list in the amount of \$205,423.76. Commissioner Ojode seconded the motion. Roll call vote with Ayes: Coderre, Dennison, Johnson, Ojode and Bachus. Nays: none. Motion approved.

#### **PRESENTATION AND COMMENTS ON FINANCIAL REPORTS FOR THE PERIOD ENDING May 31, 2024**

Commissioner Johnson commented that the reports showed a very nice start to the fiscal year.

#### **DIRECTOR'S REPORT AND COMMISSIONERS' COMMENTS**

Executive Director Boehm

- Asked Superintendent McAneney for an update on the baby pool pump. The pump company has the pump; something got caught in the bushing, which threw it out of balance and then wore it out and it needs to be replaced. They are hopeful it will be repaired quickly. In the meantime, the baby pool will remain closed.
- Excited for next week's Community Band concert. Commissioner Dennison commented that there were 80 participants at the rehearsal and the concert will be a tribute to long-time director Robert Hindsley.
- A community meeting on the Irwin park renovation is being publicized. It will be held at Irwin at 6:00 pm on June 27.
- Asked Board members if anyone will be available to say a few words at the July 3 Stars & Stripes Family Social and to ride on the park district's float in Homewood's parade on July 4. Deb Dennison will be there on July 3 and Linda Ojode will participate again this year in the parade.
- Kudos to the whole staff for all of the work that goes into a summer at the park district.
- If Commissioners are in favor, the July 2 Committee Meeting will be canceled. All were in agreement.

Commissioner Dennison

- It is amazing what is happening this summer. She has been observing incognito at the pool and the golf course and it's great what she is seeing and how all pieces of the pie come together.
- Welcome to Christine, Jack, Ve'Lari and Duncan.
- Wondered if the park district is playing a part in Flossmoor's 100<sup>th</sup> Birthday celebration this Thursday. Executive Director Boehm indicated the park district is sponsoring the kiddie train ride and a Parks crew will be onsite to handle garbage and the cleanliness of the park. Commissioner Bachus added that Nancy Faust, former organist for the Chicago White Sox, will be there.

Commissioner Coderre

- Thank you to everyone for the awesome Pride Fest; it's a personal favorite. The cicadas may have scared away some people, but it really wasn't too bad on the lawn. It was a great example of the different groups in our area working together.
- Loves that this summer the park district is doing different things, some of the same things, bringing in new people, and new energy. Every time she thinks we've hit it, things just keep picking up.

Commissioner Ojode

- Welcome to all of the new staff. Appreciates all of the staff; she knows it is hard work, but it is good work.
- Glad to see there was a Cicada Celebration at Irons Oaks.

Commissioner Johnson

- It's good to see the strong program numbers.
- Welcome to those who have recently joined the team; know that those who have been here have set a very high standard so you are learning from some great, great people in a community that truly appreciates the parks and facilities we offer.
- Asked if there were any concerns or issues with allowing alcohol at the Juneteenth Festival. Manager Rose manned the park district table and said she did not know of anything; it was a nice event even though attendance was down.

Commissioner Bachus

- Ditto on all the thanks and all the welcomes.
- Loved that the Bantam 14U team won; wondered how many on the team are from H-F. Manager Freeman estimated two. While resident participation in hockey programming is at a high, it is still quite low because it is so specialized.
- He and Commissioner Johnson have a connection to someone who makes curling stones. Manager Freeman indicated they have a set ordered, but would like to have a second. Commissioner Bachus will ask to have a set made.
- Asked about the new signage at RFC; Manager Birgel indicated it is replacing the mismatched signage inside. Bachus would like to see the old, faded sign right at the main entrance replaced as well.
- Echoes comments made about Pride Fest and supporting Juneteenth and the other amazing things we do in collaboration with the other groups in the community.

## **ADJOURNMENT**

Commissioner Dennison moved to adjourn the meeting at 7:34 p.m. Commissioner Johnson seconded the motion. On a voice vote, the motion was approved.

Respectfully Submitted,

***Douglas P. Boehm, Secretary***