



HOMEWOOD-FLOSSMOOR PARK DISTRICT
Committee Meeting of the Board of Park Commissioners
Goldberg Administration Center
3301 Flossmoor Road, Flossmoor, IL 60422

Minutes of June 4, 2024

The Committee Meeting of the Board of Park Commissioners was called to order at 6:06 p.m. by President Bachus. Commissioners Dennison, Johnson, Ojode and Bachus were present. Also present were Executive Director Doug Boehm and Secretary Anne Brabec. Commissioner Coderre was absent.

CHANGE IN AGENDA – None

COMMENTS FROM VISITORS – None

DISCUSSION TOPICS

a. Credit Card Fees

Executive Director Boehm briefly summarized past discussions regarding credit card fees to confirm that Board members were in agreement with a 3% service charge applied to all credit card purchases at Wiley's Grill effective July 1. A notation of this will be included on the menu and will be programmed into Toast and Square to be applied to bills. This service charge will not apply to catering orders. There was discussion about whether the charge should be applied to Wiley's cash bar service at off-premise locations such as The Clubhouse, and there was agreement that the 3% service charge could be applied.

b. Rover's Run

Executive Director Boehm reviewed improvements made to Rover's Run, including fencing and new chairs imprinted with HFPD on the back. Membership has grown since the park become free to residents; there have been 32 new members since May 1. Commissioners suggested emailing members to get their feedback on the recent changes and/or having an Open House at the dog park, with treats for both dogs and their owners.

c. Park Pride

Executive Director Boehm reported that for the first time in over two years, there were more than 300 people at Park Pride based on the sign-up sheets. Unfortunately, however, the park district is not getting the cooperation from all of the athletic affiliates. Homewood Baseball and Viking United Football were the most involved this year. As outlined in their agreement, each need to provide 50 Park Pride volunteers or a fee would be assessed, which the Park District would rather not do. Conversations were held last year about this, with the hope that this year there would be improvement. Commissioners suggested talking to Homewood Baseball and Viking United to see how they recruited their volunteers and then have good conversations and share with the other organizations.

After Park Pride, and the cleanup days help by both villages, Director Boehm emailed village managers once again suggesting that everyone would have better success and foster community spirit if efforts were combined into one big cleanup day event. So far, he has not received replies and will continue to follow up on this collaboration. Commissioners suggested that if this doesn't provide results, they would be willing to attend village board meetings, or have appropriate conversations, to help.

d. Staffing

Executive Director Boehm reviewed the current organizational chart, which show 51 current full-time staff and three open full-time positions: Recreation Supervisor, Food & Beverage Manager and RFC

Building and Facility Technician. The new Sponsorship & Social Media Coordinator position was filled and Christine Banks will begin on Monday.

e. Master Plan

Director Boehm reported that the RFP for the Master Plan resulted in three proposals. All three were in the office today presenting their proposal to the entire management team. All three were great, and a decision will be made and presented to the Board for approval at the next meeting.

f. Irwin Park

Executive Director Boehm said that Upland Design will be scheduling a community meeting this month to discuss updates to Irwin Park and will begin work toward an OSLAD Grant application. An announcement about the grant was recently released.

DIRECTOR'S REPORT AND COMMISSIONERS' COMMENTS

Executive Director Boehm

- The Efficiency Committee needs to conduct three meetings before December when the report is due. If agreeable, the first meeting will be scheduled for 6 pm on June 18, prior to the regular board meeting.

Commissioner Ojode

- This was a great meeting; thank you.

Commissioner Dennison

- Enjoyed the pool today and saw the raised cement and other improvements and the pool looks great. She did notice the bottom of the pool is slippery; Director Boehm said it was repainted like is done every spring but should not be slippery and he will check it out.
- Attended a Trail Hounds walk and people were happy with Rover's Run.
- Inquired about the search for a Food & Beverage Manager; Director Boehm replied that two of the Wiley's chefs have interviewed many candidates and narrowed it down to two. He and Manager Denklau will be meeting with those two.

Commissioner Johnson

- No further comments.

Commissioner Bachus

- Unfortunately, will be out of town and cannot be at Pride Fest.
- Would like to make sure the HFPD website indicates the correct number and locations of all of the pickleball courts.

ADJOURNMENT – Commissioner Ojode moved to adjourn the meeting at 6:52 p.m. Commissioner Dennison seconded the motion. On a voice vote, the motion was approved.

Respectfully submitted,

Doug Boehm, Secretary