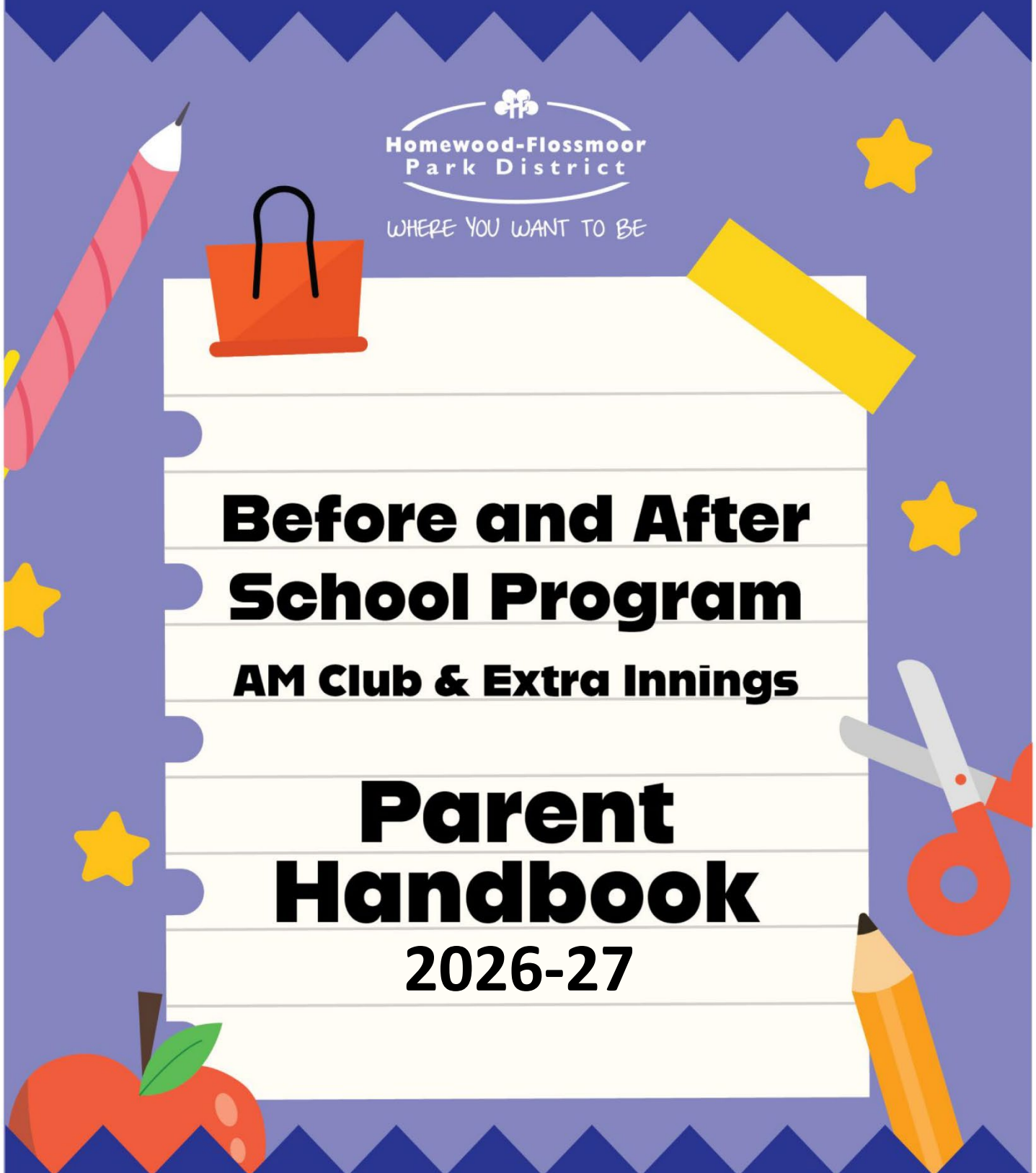


The background is a light purple color with a dark blue border at the top and bottom. The border has a white zigzag pattern. Various school supplies are scattered around the central text: a pink pencil on the left, a yellow pencil on the right, a red apple at the bottom left, a pair of scissors on the right, and several yellow stars. A large white rectangular area with a yellow paperclip at the top left and a yellow paper strip at the top right serves as the background for the main text.

Before and After School Program

AM Club & Extra Innings

Parent Handbook 2026-27

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General Information

Our Goal

To create a safe and nurturing environment that stimulates social, emotional, physical and intellectual development. A place where children can express themselves, build friendships, grow and have fun.

Registration

Enrollment is open to any child attending Churchill, Flossmoor Hill, Heather Hills, Western Ave. or Willow in kindergarten through fifth grade. Registration is on a first-come, first-serve basis. All children must be enrolled three business days prior to starting the program. Waitlists are started when available space is filled.

H-F Park District Mission

To improve the quality of life for the residents of the Homewood-Flossmoor Park District community through exceptional recreational opportunities, facilities and parks while practicing environmental stewardship.

A payment agreement and Child Information Form must be filled out upon registration. A non-refundable registration fee and the first month's payment will constitute registration. Your child is registered for the program only when this is paid in full. This process is completed for each individual child every school year. Registration is separate for AM Club and Extra Innings as they are two separate programs.

If you should leave the program at any point of the school year and rejoin, your child will be subject to a three business day waiting period. This time is necessary for the Park District to process your registration and communicate with the School Districts, School Offices and Site Directors about your child's enrollment in the program. The School Districts also use this time to ensure that your child's teacher and/or bus supervisor know that they are a part of A.M. Club or Extra Innings.

All schools request that parents/guardians notify them about a child's participation in the program as well as any changes that may occur (i.e. cancelation, rejoining, etc.).

General Information Continued

Staff

Our Site Directors have experience in education and recreation. Several staff members have worked with A.M. Club & Extra Innings for a number of years. Our goal is to maintain a maximum student to staff ratio of 10:1.

Homework

Homework time will be given Monday-Thursday for at least 20 minutes. Our staff will do their best to assist your child with his or her homework. We encourage students to bring their textbooks home with them as they are **not able to return to their classrooms after school to retrieve any forgotten homework or books.** Children who do not have homework will have quiet activities to do such as reading, puzzles, or coloring.

Electronic Policy

Electronics are **NOT** allowed at AM Club or Extra Innings with exception of school issued electronics being used for homework during homework time. If your child brings an electronic device, it should remain off and in his or her backpack. **The Park District assumes no responsibility for lost, broken or stolen personal property.**

Snacks

Children should bring a small healthy snack to eat at Extra Innings. A snack time will be provided daily however due to allergy concerns, no snack will be provided to participants. Participants must bring their own snack.

Ready for Fun

Games, activities, crafts and supplies are provided by the Park District. Please do not send your child with additional toys.

Office Hours and Information

Goldberg Administration Center 708.957.0300

Monday – Friday
8:00 a.m. – 5:00 p.m.

Irwin Community Center
708.957.7275

Monday – Thursday
8:00 a.m. – 7:30 p.m.

Friday 8 a.m. – 6 p.m.

Saturday 9 a.m. – noon

SCHOOL DISTRICT 153

**LOCATIONS SUBJECT TO CHANGE*

AM Club

District 153 Parents:

If you live within a one-mile radius of the school your child is attending, there will be an additional cost for the bus transportation.

School Dist. 153 will contact you regarding this payment. This fee is not associated with the cost of the Extra Innings program.

Any questions regarding the fee should be directed to the School Dist. office at 708-799-8721.

School District 153—AM Club Meets at **Churchill School** in the multi-purpose room/gym. All AM Club participants from District 153 will attend AM Club at Churchill School. All participants must be signed in daily and follow the school's daily health check guidelines. **Willow School** students will be bused to their school. The Willow bus leaves promptly at 7:30 a.m. If you have a Willow student that attends AM Club, please have them dropped off before 7:30 a.m. We do not have alternative transportation.

Arriving before 7:15 a.m., use the door next to the multi-purpose room (Door P).

Arriving after 7:15 a.m., you can use the main office entrance (Door A).

Extra Innings

School District 153—Extra Innings for the 153 School District will meet at the **Irwin Community Center** located at 18120 Highland Ave. in Homewood. **Willow School** and **Churchill School** students will be bused from their respective schools to Irwin upon school dismissal. Extra Innings will run until 6:00 p.m. on all school days.

SCHOOL DISTRICT 161

**LOCATIONS SUBJECT TO CHANGE*

AM Club

School District 161—AM Club Meets at **Flossmoor Hills School** in the gym. All AM Club participants from District 161 will attend AM Club at Flossmoor Hills School. **Heather Hill** and **Western Avenue** participants are bused to their respective schools. Heather Hill and Western Avenue students that participate in AM Club must arrive at Flossmoor Hills BEFORE the AM Bus picks up. We do not have alternative transportation.

All participants must be signed in daily. Enter through the front door at Flossmoor Hills, ring the doorbell to the right on the wall.

Extra-Innings

School District 161—**Flossmoor Hills** will meet in the school gym space. At pick up, enter through the front door at Flossmoor Hills, ring the doorbell to the right on the wall. Extra Innings will run until 6:00 p.m. on all school days.

Heather Hill will meet in the school gym space. At pick up, please ring bell at door H and a staff member will let you in. Extra Innings will run until 6:00 p.m. daily.

Western Ave. will meet in the school gym space. At pick up, ring the doorbell on the right side of door H at the rear of the school. Extra Innings will run until 6:00 p.m. daily.

Drop-Off and Pick Up

Drop-Off

Each child must be walked in and checked into A.M. Club by an adult. No child may be dropped off earlier than the stated start time. We cannot accept any child to AM Club who is not signed in to the program.

Pick-Up

All children must be signed out with their Site Director. Children will only be released to parents/guardians or individuals listed on the Child Information Form. If you wish to authorize additional people to pick up your child, their contact information must be provided on the completed Child Information Form. **Any additions must be made in writing with a minimum of 24 hours' notice.**

Staff will ask to see a picture ID at pick-up until they know who you are. Please inform any family members or friends who pick up your child that they will be asked to show picture ID. **THIS POLICY IS STRICTLY ENFORCED SO PLEASE BE SURE TO HAVE YOUR ID WHEN PICKING-UP. ANYONE AUTHORIZED TO PICK UP MUST BE 16 YEARS OR OLDER.**

While we will always attempt to follow parental wishes, the Park District cannot stop a parent from picking up his or her child unless there is a restraining order in place. Please provide the Recreation Supervisor with any custody information so that we are aware of any problems that may arise.

Late Pick-Up

If you are running late, please call 708.957.7275. If you are stuck in traffic or unable to pick up your child for any reason, please contact someone on your Child Information Form to pick them up. Our late pick-up policy is as follows:

- ◆ If you are LESS THAN 10 minutes late three times, late fees will be waived. Starting the fourth offense you will be charged \$1 per minute beginning at 6:00 p.m.
- ◆ If you are MORE THAN 10 minutes late, the late fee is \$10 beginning 10 minutes after 6:00 p.m. and \$1 for each additional minute.
- ◆ If you have four late pick-ups of 15 minutes or more, the Recreation Supervisor will dismiss your child from the program.
- ◆ If 30 minutes has elapsed since the end of the program with no contact from the parent/guardian as to pick up, non-emergency police will be called.
- ◆ This policy is enforced for the entire school year for all program locations.
- ◆ Late payment is due IN FULL within 48hrs.

Emergency Closings

A.M. Club & Extra Innings will not operate when schools are closed for snow days or other emergencies. If students are sent home early due to an emergency, Extra Innings will not meet. For information on school closing, check local radio stations, school districts web sites or www.emergencyclosingcenter.com. In some cases of severe winter weather, the school will ask the Park District to close our programs as soon as possible. In these situations, you will receive an email and/or phone call from the school district stating that extra-curricular activities have been canceled. When this occurs, we ask that you, or someone listed on the Child Information Form, pick up your child by 4:30pm.

Behavior Expectations

Behavior Expectations

The goal of the Homewood-Flossmoor Park District is to create a safe and nurturing environment where children can build friendships, grow, play and have fun. It is at the discretion of the Site Director to implement the discipline procedures and the discretion of the Recreation Supervisor to suspend a child in violation of the behavior expectations. The H-F Park District appreciates your cooperation and understanding of our behavior expectations. Please direct any questions to your child's Site Director or the Recreation Supervisor.

1. Respect Others

- Listen to staff and guests
- Keep hands to self
- Give other campers personal space
- Use respectful language
- Use manners
- Use kind words
- Talk through disagreements

2. Respect Property

- Use supplies, playground equipment and facility space appropriately
- Use indoor voices when inside
- Keep areas clean and tidy

3. Respect The Environment

- Pick up after yourself and others

4. Respect Yourself and Your Time in The Program

- Make good choices so that you are able to enjoy all that the program offers

Parent Conferences

If a child consistently displays unacceptable behavior during the program, parents may be asked to attend a conference with the Site Director and/or the Recreation Supervisor. Parents may also request a conference to discuss any concerns. Please feel free to ask questions at any time. We believe that open communication between parents and staff is essential to your child's success and happiness.

Specific Needs

If your child has any specific needs, check the appropriate box on the Child Information Form. Depending on the specific details, special arrangements may be made to best serve the needs of your child. Our goal is that everyone fully enjoys their experience.

Discipline Procedures:

First Infraction:	Warning, timeout, parent notification
Second Infraction:	One day suspension, parent conference with Site Director (no refunds)
Third Infraction:	Two-day suspension, parent conference with Recreation Supervisor and Site Director (no refunds)
Fourth Infraction:	One week suspension (no refunds)
Fifth Infraction:	Dismissal from program (no refunds)

Illness and Medication

Child Illness

Make sure you have a plan in place in case your child gets sick while at A.M. Club or Extra Innings. If you are unable to leave work yourself, please have someone who is able to care for your child lined up. This is for the well-being and comfort of your child as well as the other students and staff.

It is the parent's responsibility to verify their child's daily health is adequate before bringing him/her to school. A child who shows signs of illness should be at home for the benefit of all. If your child is exposed to a communicable disease, you must notify us immediately for the protection of the students and staff.

If a child becomes ill or injured while on the site, his or her parent will be notified immediately. Staff will follow the directions stated on the Child Information Form concerning your physician and others who are to be notified if a parent or guardian is unavailable.

A physician should diagnose any child who experiences symptoms of a contagious disease. If you have any questions regarding an illness, please call in advance before dropping off your child.

Medication Dispensing

If your child requires medication during the time they are in our care, please notify the Park District and complete the Medical Information Form. Our staff is not authorized to handle any medications. If needed, a staff member will verbally assist your child with taking his or her medication. The Medical Information Form is available on the Park District website at hfparks.com/about/forms.aspx

Health Care Policies

A.M. Club & Extra Innings is not licensed for the care of sick children. Staff have the authority to refuse any child who shows signs of illness using the following guidelines:

Temperature of 100 °:

A child who is ill may not be at A.M. Club or Extra Innings, even if controlled by medicine.

Vomiting:

A child who vomits will be sent home immediately.

Strep throat:

A child must take antibiotics for 24 hrs. before returning.

Diarrhea:

A child who has diarrhea twice in one day will be sent home.

Chicken Pox:

A child must remain home until all blisters have dried and formed scabs. This usually is 7-10 days after the pox began.

Ringworm:

Children may return 24 hours after starting treatment. The ring-worm must be covered until no longer visible.

Pink Eye:

A child with pink eye or conjunctivitis will be sent home. Children may return after 3 doses of drops for re-admittance.

Head Lice:

A child must remain at home until the first treatment is completed, with no further active lice or nits seen.

Payment Information

Payments for A.M. Club and Extra Innings can be made with the following two options:

Automatic Credit Card Billing

By signing up for this option, you give the H-F Park District permission to charge your credit card on the due date for each payment. Your first month's payment will be due at the time of registration. Every month starting in September, payments are charged to this card on the 20th of the month.

Pay in Full

You may choose to pay for the entire school year at the time of registration.

Payment	Due	Last day to pay & maintain enrollment
1 st Payment	At Registration	N/A
2 nd Payment	September 20	5 P.M. September 23
3 rd Payment	October 20	5 P.M. October 23
4 th Payment	November 20	5 P.M. November 22
5 th Payment	December 20	5 P.M. December 23
6 th Payment	January 20	5 P.M. January 23
7 th Payment	February 20	5 P.M. February 24
8 th Payment	March 20	5 P.M. March 24
9 th Payment	April 20	5 P.M. April 23

Payments (with exception of the first payment) are due on the 20th of the month. A late fee of \$25 will be assessed to any late household starting on the 21st

Late Payments - Late payments are subject to a \$25 late fee per child, per program. Failure to make payment by the above payment schedule dates will result in forfeiting your spot in the program. If you'd like to rejoin the program, you will need to re-register and wait three business days to rejoin, if space is available.

Important Reminders - Credit cards will run on the 20th of every month. Please update your card with the Rec Supervisor should your card expire or change throughout the school year. Payments not completed by the last day to pay and maintain enrollment will result in automatic removal from the program.

Early Dismissals and Days Off of School Camp

Early Dismissals

On days when there is an early dismissal, Extra Innings will meet at its regular location. Please send your child to the program with a sack lunch (labeled with their name) and drink. A list of all early dismissal days for your child's school district are included on the next two pages.

Full Days Off - Days Off of School Camp

On teacher institute days, parent-teacher conferences and most school holidays, the Park District holds Days Off of School Camp programming. Additional child care programs can be found for days off of school, breaks, and summer at hfparks.com

No School—No Program

A.M. Club & Extra Innings will not operate during certain school holidays and breaks. For an additional fee, alternate programs are sometimes available through the Park District over breaks such as Winter Break and Spring Break.

School District 153 Calendar

Day	Date	Event
Monday	August 17	Staff Institute Day (no student attendance)
Tuesday	August 18	Staff Institute Day (no student attendance)
Wednesday	August 19	1 st day of student attendance
Friday	September 4	School Improvement Day (early student dismissal)
Monday	September 7	Labor Day (district closed)
Monday	September 21	Yom Kippur (district closed)
Wednesday	September 30	Staff Institute Day (no student attendance)
Friday	October 9	Fall Break - (no teacher or student attendance)
Monday	October 12	Indigenous Peoples' Day (district closed)
Wednesday	October 28	School Improvement Day (early student dismissal)
Tuesday	November 3	Election Day (no teacher or student attendance)
Wednesday	November 11	School Improvement Day (early student dismissal)
Friday	November 13	End of 1 st Trimester (57 student attendance days)
Monday	November 23	Parent/Teacher Conferences (no student attendance)
Tuesday	November 24	Parent/Teacher Conferences (no student attendance)
Wednesday	November 25	Thanksgiving Eve (no teacher or student attendance)
Thursday	November 26	Thanksgiving Day (district closed)
Friday	November 27	Thanksgiving Holiday (district closed)
Friday	December 18	School Improvement Day (early student dismissal)
Monday	December 21	Winter Break Begins (no teacher or student attendance)
Monday	January 4	Staff Institute Day (no student attendance)
Tuesday	January 5	Students return from Winter Break
Monday	January 18	Dr. Martin Luther King, Jr. Holiday (district closed)
Wednesday	January 27	School Improvement Day (early student dismissal)
Monday	February 15	President's Day (district closed)
Thursday	February 25	School Improvement Day (early student dismissal)
Friday	February 26	End of 2 nd Trimester (57 student attendance days)
Monday	March 1	Casimir Pulaski Day (district closed)
Wednesday	March 17	School Improvement Day (early student dismissal)
Friday	March 26	Good Friday (district closed)
Monday	March 29	Spring Break Begins
Monday	April 5	Teachers and Students return from Spring Break
Thursday	April 29	School Improvement Day (early student dismissal)
Friday	May 28	School Improvement Day (early student dismissal)
Monday	May 31	Memorial Day (district closed)
Wednesday	June 2	Last Day of School (early student dismissal) (60 student attendance days)

The State requires that our official school calendar include five emergency days to extend the year if necessary. Our emergency days are **June 3, 4, 5, 6, 7**

Board of Education approved February 16, 2026

School District 161 Calendar

Parker Junior High School: 7:45 a.m. - 2:33 p.m.

All Elementary Schools: 8:40 a.m. - 3:05 p.m.

Day	Date	Event
Tuesday	August 18	Teacher Institute Day
Wednesday	August 19	Teacher Institute Day
Thursday	August 20	First Day of School
Monday	September 7	Labor Day - District Closed
Tuesday	September 15	Elementary School Open Houses
Wednesday	September 16	Parker Junior High School Open House
Friday	September 18	Teacher Institute Day
Monday	September 21	Yom Kippur Observed - No School - District Open
Monday	October 12	District Closed
Friday	October 30	School Improvement Day - Early Release
Wednesday	November 11	Veterans Day Observed - District Closed
Monday	November 23	Parent/Teacher Conferences - No Classes
Tuesday	November 24	Parent/Teacher Conferences - No Classes
Wednesday	November 25	Non-Attendance Day - District Closed
Thursday	November 26	Thanksgiving Day - District Closed
Friday	November 27	Thanksgiving Holiday - District Closed
Friday	December 4	School Improvement Day - Early Release
Monday	December 21	Winter Break Begins
Monday	January 4	School Resumes
Monday	January 18	Martin Luther King's Birthday - District Closed
Friday	February 12	Teacher Institute Day
Monday	February 15	President's Day - District Closed
Friday	February 26	School Improvement Day - Early Release
Monday	March 1	Casimir Pulaski Holiday - District Closed
Friday	March 26	Good Friday - District Closed
Monday	March 29	Spring Break
Monday	April 5	School Resumes
Friday	April 23	School Improvement Day - Early Release
Monday	May 31	Memorial Day - District Closed
Friday	June 4	Last Day of School

If emergencies occur, the calendar will be extended as needed (**June 7, 8, 9, 10, 11**)

Board of Education approved: February 10, 2026